

# Executive Senator

## Summary of Position:

The Executive Senator performs the same role as other PCMNO Senators, with the addition of sitting on the Executive Committee. At the Executive Committee, they are responsible for speaking to issues, moving motions and contributing to supporting or opposing motions. The Executive Senator also plays a coordinating role, identifying senators for specific assignments and coordinating logistics.

Senators strive to provide an elder's knowledge, perspective and guidance within the PCMNO and across the Métis Nation of Ontario. They pass along knowledge of traditional cultural concepts and beliefs, attend ceremonies, and provide advice and guidance. They participate at various cultural, community and political events, and they lead opening and closing prayers. Senators are 55 years of age or older. The Executive Senator is selected by other Senators to sit on the Executive, and is a full voting member of the PCMNO.

This role requires a moderate time commitment, and can be balanced with flexible full- or part-time or contract other employment.

## Key Events:

1. Annual General Assembly
2. PCMNO meetings approximately 6-8 times per year
3. Executive Committee meetings approximately 8-12 times per year
4. Other meetings as required approximately 6-12 times per year
5. Attends community events as required

## Key Duties & Responsibilities:

1. Creates a positive relationship with other MNO elected members, community leaders, and Citizens to ensure the transfer of traditional cultural concepts and beliefs.
2. Provides opening and closing prayers at events and meetings in order to set the tone and guide participants of MNO gatherings. Attends community events as a representative of the MNO.
3. Mentors, trains and supports Senators at the community level.
4. Coordinates Senators for specific assignments and coordinates logistics.
5. Prepares recognition and memorials when a Senator passes away.
6. Prepares for, attends, and actively participates in PCMNO meetings, the AGA and Executive Committee meetings.
7. Reviews documents, briefs and reports submitted by the Secretariat, in order to maintain an active, involved, and informed role on PCMNO.
8. As a voting member of PCMNO, provides direction to the Executive, and takes responsibility for ensuring that direction is carried out within the financial means of the Métis Nation of Ontario.
9. Works to foster an environment within the PCMNO and the MNO that promotes thoughtful and respectful discussion and exchange of ideas as well welcoming the

## Role Profile

- participation and expression of all MNO Citizens.
10. Contributes to creating a positive and productive relationship with other PCMNO elected members, as well as Community Councils and Citizens.
  11. Represents the MNO as a whole at cultural and community events and promotes awareness about traditional practices.
  12. Personifies the values of the MNO, and acts in accordance with the Statement of Prime Purpose.
  13. Adheres to and upholds the MNO Code of Conduct and acts a role model for others.
  14. Accountable for the performance of other duties, functions, or tasks as may from time to time be directed or set out by the PCMNO, Chair, or President.

### **To be successful in this role you must:**

- Meet the requirements for MNO Citizenship as per the MNO Bylaws and be in good standing
- Be a resident of Ontario and normally reside in Ontario
- Have knowledge of Métis culture, history and way of life
- Have knowledge of Métis and/or Indigenous policy issues in Ontario and demonstrated ability to quickly acquire and expand knowledge of Métis specific matters
- Have demonstrated knowledge of MNO Bylaws and related MNO governance documents
- Have a strong desire to act in the service of the Métis Citizens, to advance and uphold Métis rights and culture
- Demonstrate problem solving, communication, and relationship building skills, and ability to promote unity and nation building
- Display an understanding of government processes and protocols
- Have experience working with Citizens in a community setting
- Have the ability to work flexible hours, be responsive at all times, and be able to travel

### **It will be helpful to be have:**

- Substantial experience leading Métis cultural activities
- A history of sharing own traditions and teaching traditional teachings
- A strong understanding of Métis federal and provincial governments, and governance processes and protocols
- A degree of digital literacy (using standard office technology) and comfortable and adaptable to learning new technology
- Demonstrated ability to adhere to MNO Policies and Procedures and MNO's Financial Policies and Procedures and to uphold MNO's Standards of Professional Conduct
- Demonstrated ability to work collaboratively in a fast-paced, multi-issue environment, serving a wide range of varied internal and external interests
- Demonstrated experience working in partnership with government and other stakeholders to build capacity and serve community needs
- Demonstrated experience building consensus and making decisions on complex and challenging issues and problems
- Significant skill and experience speaking to a variety of audiences
- The ability to pass a background check, including a *Vulnerable Sector Verification*, depending on the work being done

Métis Nation  
of Ontario 

*This profile is not to be considered extensive and exhaustive of the entire scope of the position.  
This profile may change with organizational demands.*

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