

President & Chief Executive Officer of the MNO

Summary of Position:

The President is the elected head of the Métis Nation of Ontario (MNO), serves on the Provisional Council of the Métis Nation of Ontario (PCMNO), is the chief spokesperson for the MNO, and represents the MNO on the Board of Governors of the Métis National Council. The President is also the **Chief Executive Officer** of the MNO Secretariat and head of the MNO's Public Service, responsible for setting the strategic direction and overseeing the general and active management of the affairs of the MNO. The President manages and directs the activities of the Chief Strategy Officer, the Chief Operations Officer, the Chief Financial Officer and Human Resources, and is responsible for making decisions and giving direction on matters relating to the effective and efficient operations of the MNO's Public Service.

The President attends meetings of the PCMNO, the Annual General Assembly and other MNO meetings as required. The President is a full voting member of the PCMNO. The President appoints provisional secretaries from the PCMNO to provide leadership in their assigned portfolios. The President determines their term of office, responsibilities, and terms of removal, if required.

The President is a member of the MNO's Executive Committee. They assist the Chair in dealing with code of conduct issues with elected officials that occur both at meetings and outside of meetings. They are also responsible for ensuring that the Public Service is a healthy, safe, and respectful workplace, and that interactions between elected officials and the Public Service are positive and respectful.

The President is the Chief Captain of the Hunt, and has the overall management of the Métis harvest within the Province of Ontario and the coordination of the regional Captains of the Hunt.

The President is an elected position. This role requires an exclusive time commitment, with no other full or part-time employment.

Key Events:

1. Attends the Annual General Assembly
2. Attends meetings of the PCMNO approximately **6-8** times per year
3. Attends meetings of the Executive Committee approximately **8-12** times per year
4. Attends meetings of the Finance Committee as an ex-officio (non-voting) member approximately **6-8** times per year
5. Attends meeting and represents the MNO on the Board of Governors of the Métis National Council

ROLE PROFILE:

6. Attends meetings of MNO committees and working groups approximately 25-35 times per year
7. Attends meetings of MNO Senior Staff approximately 40 times per year
8. Leads Town Halls for Leadership (Community Councils), Citizens, and the Public Service on average once per month, 9-10 months per year

Key Duties & Responsibilities:

1. Provides strategic direction on priorities, plans, goals and objectives that support good governance of the Métis Nation of Ontario, including the MNO Secretariat, the Provisional Council of the Métis Nation of Ontario, other elected bodies and committees, citizens, communities and employees of the Public Service.
2. As a member of the Executive Committee, supports the direction taken by the PCMNO in accordance with orders and resolutions established at the AGA and/or by the elected representatives.
3. Sets direction and engages in discussions that result in the documents, briefs and reports submitted by the Secretariat to PCMNO, the Executive Committee, to other Committees of the MNO, and to the Board of Governors of the Métis National Council.
4. Works to foster an environment in the Métis Nation of Ontario that lives up to the Statement of Prime Purpose; promotes thoughtful and respectful discussion and exchange of ideas; and welcomes the participation and expression of all citizens, communities, elected officials, and the Public Service.
5. Ensures the PCMNO, and the Secretariat, as the employer of the Public Service, act in accordance with applicable government legislation and relevant policy and within its' financial means.
6. Acts as the chief spokesperson of the MNO in the media, with all levels of government and on the Board of Governors of the Métis National Council; represents the MNO, or delegates representatives to act on behalf of the MNO, in negotiations or other official functions, including external committees.
7. Establishes and maintains effective relationships with other governments and advocates for the MNO as it moves towards fully realized self-government.
8. Establishes the priorities, oversees the activities, and manages the performance of the Chief Strategy Officer, Chief Operating Officer, Chief Financial Officer and Human Resources, as they guide the Public Service; ensures all legal and financial responsibilities of the Public Service are carried out effectively and efficiently, and to the highest standard possible.
9. Personifies the values of the MNO, and acts in accordance with the Statement of Prime Purpose.
10. Adheres to and upholds the MNO Statement of Prime Purpose, Code of Conduct and acts a role model for others.
11. Accountable for the performance of other duties, functions, or tasks as may from time to time be directed or set out by the PCMNO or in the By-laws.

ROLE PROFILE:

To be successful in this role you must:

- Meet the requirements for MNO Citizenship as per the MNO Bylaws, and be in good standing
- Be a resident of Ontario and normally reside in Ontario
- Have knowledge of Métis culture, history and way of life
- Have knowledge of Métis and/or Indigenous policy issues in Ontario and demonstrated ability to quickly acquire and expand knowledge of Métis-specific matters
- Have knowledge of MNO Bylaws and related MNO governance documents
- Have a strong desire to act in the service of the Métis Citizens, to advance and uphold Métis rights and culture
- Demonstrate problem solving, communication, and relationship building skills, and ability to promote unity and nation building
- Display an understanding of government processes and protocols
- Have experience working with Citizens in a community setting
- Have the ability to work flexible hours, be responsive at all times, and be able to travel

It will be helpful to be have:

- Prior experience in an elected role in the Métis Nation of Ontario
- A strong understanding of Métis federal and provincial governments, and governance processes and protocols
- Several years of work experience in the public, private or not-for profit sector
- Strong problem solving and communication skills (listening, relating, ability to read a situation and respond with tact and diplomacy)
- Strong relationship building skills and the ability to promote unity and nation building
- A high degree of digital literacy (using standard office technology) and comfortable and adaptable to learning new technology
- Demonstrated ability to adhere to MNO Policies and Procedures and MNO's Financial Policies and Procedures and to uphold MNO's Standards of Professional Conduct, including confidentiality
- Effective organizational skills, and demonstrated ability to work collaboratively in a fast-paced, multi-issue environment, serving a wide range of varied internal and external interests
- Demonstrated experience developing and implementing policy, and working in partnership with government and other stakeholders to build capacity and serve community needs
- Demonstrated experience building consensus and making decisions on complex and challenging issues and problems
- Significant skill and experience speaking to a variety of audiences
- The ability to pass a background check, including a *Vulnerable Sector Verification*, depending on the work being done