

MNO HOUSING STABILIZATION PROGRAM

SHORT-TERM RENT SUPPLEMENT

Application, Consent & Release of Information



Return completed applications to: RentSupplement@metisnation.org

APPLICANTS INFORMATION:

First Name: _____ Last Name: _____

DOB (mm/dd/yyyy): _____ Gender: Male Female Other Pronouns: _____

Phone: _____ Email: _____

Address: _____

MNO Citizenship Status: I am a Métis Citizen, # _____ # of household members 18 yrs & older _____ Person(s)

Gross Monthly Income (before tax deductions): \$ _____

By submitting this application, I am applying for the following:

Short-term housing allowance of \$500 per month, per household, **ending March 2024**

The following types of units are ineligible for this support:

- MNO Owned Affordable Housing Units
- Hostels/Hotels/Motels/Air BNB
- Group Home/Congregate Living Arrangements (room rental)
- Transitional Housing
- Nursing, Retirement or Assisted Living Homes
- On-Campus Student Housing
- Shared kitchen/bathroom with the landlord or the landlord's family

I consent to the disclosure and release of information pertaining to my individual housing needs, including any barriers to housing I am experiencing (i.e. mental health, legal, etc.), for the purposes of:

- Intake assessment and triage
- Case Conference/Progress Reporting
- The coordination of ongoing services

Internal MNO Programs: (Include any additional MNO programs that may need to be involved in supporting your application and initial beside each)

<input checked="" type="checkbox"/>	Housing Stabilization Program, Homelessness Support Services
<input checked="" type="checkbox"/>	MNO Registry (see MNO Registry Clause on page 2)
<input type="checkbox"/>	
<input type="checkbox"/>	

External Parties: (Include any additional external parties that may need to be involved in supporting your application & initial beside each; for example: OW/ODSP Worker)

<input checked="" type="checkbox"/>	Current Landlord Name: _____ Phone: _____ Email: _____
<input type="checkbox"/>	
<input type="checkbox"/>	

Initial	By initialing, I confirm that I have read and understood <u>each section</u> below.
	<p>Eligibility Requirements: I confirm that I meet the following eligibility requirements:</p> <ol style="list-style-type: none"> 1. I am a registered MNO Citizen 2. I am renting my place of residence full-time in Ontario 3. I have an existing signed legal lease agreement, <u>not</u> in one of the ineligible units listed on page 1 4. I am not already in receipt of any other rent supplement, rent subsidy, housing allowance (excluding OW/ODSP shelter allowance) or on rent-geared-to income <p>Note: the following eligibility criteria will be determined at a later date by the MNO case worker handling your file</p> <ol style="list-style-type: none"> 1. Section 35 status - to be confirmed with MNO Registry 2. Household income does not exceed \$54,000 per year
	<p>Disclaimers: I acknowledge and agree to the following:</p> <ol style="list-style-type: none"> 1. I understand that by submitting this application it is not a guarantee that I will be approved for the MNO short-term rent supplement. 2. If on social assistance, it is my responsibility to report to my social assistance provider that I will be receiving a short-term rent supplement from MNO. 3. MNO is not liable for any disputes that may arise between myself and my social assistance provider as a result of receiving the MNO short-term rent supplement. 4. It is my responsibility to follow-up with MNO and submit all required documentation in a timely manner in order to be assessed and approved for the MNO short-term rent supplement. 5. It is my responsibility to follow-up with MNO if there are any discrepancies in payments to my landlord as well as in advance (minimum 30-days' notice) of a move to a new residence. 6. It is my responsibility to inform MNO if I am to begin receiving another rent supplement, rent subsidy, housing allowance (excluding OW/ODSP shelter allowance) or moving to a rent-geared-to-income unit.
	<p>Use of Information: I consent that my de-identified information will be used for research and program evaluation. More specifically, I understand that I will be asked to participate in satisfaction surveys and respond to the Métis Nation of Ontario's communications promptly. In not doing so may impact the quality of service I receive.</p>
	<p>Limits of Confidentiality: There are certain circumstances under which confidentiality may be broken. These are mandated and designed to protect personal and public safety. Confidentiality may be broken in the following circumstances:</p> <ol style="list-style-type: none"> a) Harm to Self or Others: If we believe that you or someone else is at imminent risk of harm, we are obligated to act. This may mean organizing hospitalization for you, calling an ambulance/police services, and/or contacting family members or potential victims, and/or others who can help provide protection. b) Harm to Children: In cases where we believe a child (16 years of age or younger) is at risk of being sexually, physically, or emotionally abused and/or neglected, we are legally obligated to file a report with the Children's Aid Society and police services. c) Legal Proceeding: In most legal proceedings, you have the right to prevent us from providing any information about your file. In some cases, a judge may order access to your files. <p>While this written summary of exceptions to confidentiality should prove helpful in informing you about potential problems, it is important that we discuss any questions or concerns you may have.</p>
	<p>Emailing and Phone Communication: I consent to receiving and responding to emails and phone calls with my Métis Nation of Ontario (MNO) worker for the purposes of service provision. When third parties are indicated on this consent, I also consent to my MNO worker communicating with said parties on my behalf via the methods listed above for the purposes of service provision.</p> <p>By consenting to this I understand that:</p> <ol style="list-style-type: none"> a) It is my responsibility to respond to all MNO communication in a timely manner and MNO will not follow-up repeatedly if I do not respond, resulting in my application being closed and/or denied. b) MNO Housing Stabilization Program does not provide crisis services. c) Emails and phone calls will only be answered during business hours unless otherwise arranged. d) MNO is not liable for breaches of confidentiality caused by myself or any third party. e) Communication of an abusive nature will not be tolerated. f) It is up to me to inform the worker of any changes related to the phone number or email address provided and/or if I wish to stop receiving specific forms of communication g) I release the MNO from any and all liability which could result through my choice to communicate via email and phone communication.
	<p>MNO Registry Clause: I consent to and authorize the Métis Nation of Ontario Registry to confirm my Citizenship file status (i.e., whether or not my file is complete and meets the MNO's current requirements for MNO citizenship) with MNO's Housing Stabilization Program for the purpose of accessing services/supports dedicated to Sec. 35 Rights bearing Citizens managed through the MNO.</p>

Please submit the following documentation along with this completed application. Not doing so may result in delays in your application being processed and/or being denied. If you have any questions or concerns about the items listed below, please contact RentSupplement@metisnation.org

- Current & Signed Legal Lease Agreement (applicant must be listed on this agreement as a tenant)
- Proof of income for all household members 18 years of age and older. This may include:
 - * 3 months worth of bank statements
 - * 3 months worth of pay stubs
 - * 1 OW/ODSP pay stubs
 - * Letter of Employment

The following documentation will need to be provided to MNO directly from your landlord.

MNO Housing Stabilization Program will initiate contact by reaching out to your landlord directly after approving your eligibility.

- Landlord Direct Deposit Information
- Landlord Consultation & Disclaimer

Next Steps: (Timelines subject to change without notice based on volume of applications)

1. Once your application is received with all required documentation (except those to be received directly from your landlord), your application will be assessed for eligibility. This may take up to 5 business days for the MNO Housing Stabilization Program to complete the assessment and inform you of the results.
Note: Due to high volume of applications, all communication received regarding the MNO short-term rent supplement may take 2-5 business days before a response can be provided.
2. If eligible, the MNO Housing Stabilization Program will then reach out directly to your landlord for direct deposit information and to confirm your rental agreement.
3. Once direct deposit information is received, the MNO Housing Stabilization Program will submit your file for final approval and then to the Finance Branch for processing.
4. The MNO Housing Stabilization Program will provide you with an update as to the final status of your file, and if approved of the payment schedule.
5. **All short-term rent supplement payments will end March 2024.**

By signing below, I consent to receiving services through the Housing Stabilization Program, as well as for the disclosure and release of information as indicated in this document. I confirm that all information contained herein as well as on any additional documentation to be submitted is true to the best of my knowledge. I also understand that this consent will expire one year after signing, and that I can revoke or change consent at any time beforehand with written notice.

Client Signature:

Date:

MNO Worker Signature:

(to be signed after your application is received and assessed)

Date:

Consent Expiry Date: _____

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Métis Nation
of Ontario 