

**Métis Nation of Ontario Provincial Secretaries
Background, Overview and Appointments**

1. MNO Governance Structures, Roles & Responsibilities

(a) Provisional Council of the Métis Nation of Ontario (“PCMNO”)

Article 14 of the MNO Bylaws provide:

The **PCMNO** shall make decisions and act in a manner consistent with upholding and advancing the MNO Statement of Prime Purpose and shall take its direction from and shall report to the General Assembly. The property and business of the MNO shall be managed by a council of nineteen (19) elected citizens who shall be called councilors and shall sit on the Provisional Council of the MNO (“PCMNO”). The PCMNO shall consist of: president, chair, vice-chair, secretary-treasurer, four (4) senators, one [1] representative from each of the nine [9] regions, one (1) post secondary representative and one (1) youth.

(b) MNO President, Chair, Vice-Chair & Secretary-Treasurer (“Executive Committee”)

Articles 36-37 of the MNO Bylaws provide:

The **executive committee** of the MNO shall consist of the president, chair, vice-chair, secretary-treasurer, a senator and any such other officers as the PCMNO may by its Bylaws determine. ... The executive committee will make decisions and act in a manner consistent with upholding and advancing the MNO Statement of Prime Purpose and shall have the day-to-day management and administration of the MNO and shall ensure that resolutions and motions passed by the General Assembly and the PCMNO are carried out. The executive committee shall report to, advise and take direction from the PCMNO and the General Assembly and may not override express directions from the PCMNO or the General Assembly.

Articles 41-44 of the MNO Bylaws provide:

The **president** shall be the chief executive officer of the MNO. The president shall be the chief spokesperson for the MNO and shall represent the MNO on the Board of Governors of the Métis National Council. The president shall have the general and active management of the affairs of the MNO.

The **chair** shall preside at meetings of the MNO and of the PCMNO and when acting as chair shall not vote unless required to cast a tie-breaking vote. The chair shall see that all orders and resolutions of the General Assembly and the PCMNO are carried into effect. The chair shall, in the absence or disability of the president, perform the duties and exercise the powers of the president and shall perform such other duties as shall from time to time be imposed upon him or her by the executive committee or the PCMNO.

The **vice-chair** shall assist the chair in the conduct of all meetings of the MNO. The vice-chair shall represent the MNO as required or as assigned from time to time by the executive committee or the PCMNO. The vice-chair may vote only when not acting as chair.

The **secretary-treasurer** shall have the responsibility to ensure the custody of the funds and securities of the MNO and is responsible to ensure that full and accurate accounts are

Métis Nation of Ontario Provincial Secretaries Background, Overview and Appointments

kept of all assets, liabilities, receipts and disbursements of the MNO in the books belonging to the MNO. The secretary-treasurer shall have the responsibility to ensure the proper deposit of the moneys, securities and other valuable effects in the name and to the credit of the MNO in such chartered bank or trust company, or, in the case of securities, in such registered dealer in securities as may be designated by the PCMNO from time to time. He or she is empowered to authorize the disbursement of the funds of the MNO following established MNO financial policies as amended from time to time. He or she shall also perform such other duties as may from time to time be directed by the president, the chair and the PCMNO.

(c) MNO President & Provincial Secretaries

i. Provincial Secretaries

Article 15 of the MNO Bylaws provide:

[Provincial] secretaries may be appointed from the PCMNO and for each appointment the term of office, responsibilities and removal shall be determined by the president and ratified by the PCMNO. Provincial secretaries shall report to the president. Provincial secretaries shall support the management of the MNO by providing leadership in the area of their portfolio responsibility and shall advocate, advise and represent their respective portfolios to MNO management, MNO citizens and outside agencies.

Each Provincial Secretary shall have responsibility and authority over political decision-making in relation to their portfolio(s) and responsibilities as set out in their mandate letter, which shall be provided to them by the MNO President and publicly posted.

In fulfilling their responsibilities all Provincial Secretaries shall respect and adhere to the MNO Bylaws, MNO Community Council Charter Agreements, and MNO Regional Consultation Protocols.

Where multiple portfolios have been combined and significant roles and responsibilities, two Provincial Secretaries may be appointed to a given portfolio or portfolios. These Provincial Secretaries shall have equal responsibilities for these matters and shall work collaboratively to oversee their shared portfolio(s), including, assigning roles, responsibilities, work and decision-making amongst themselves for the efficient operation of said portfolio(s).

All Provincial Secretaries, with the support of the Chief of Staff to the Provincial Secretaries, MNO senior management staff and/or external legal counsel (as required), shall provide regular written and/or verbal reports to the PCMNO on their activities and progress within their portfolio(s), including, seeking any decision(s) that may be required from the PCMNO in relation to their Ministry. All Provincial Secretaries shall meet and correspond with the MNO President as required in order to comply with the reporting requirements in the MNO Bylaws.

Compensation for a Provincial Secretary shall be in additional \$5,000 per annum (in addition to the compensation received by them through the PCMNO compensation framework).

Métis Nation of Ontario Provincial Secretaries Background, Overview and Appointments

ii. Associate Secretaries (“Associate Ministers”)

Associate Provincial Secretaries may be appointed to support the work of Provincial Secretaries who have ultimate responsibility for their portfolio(s). Associate Provincial Secretaries who support a Provincial Secretary are different than Co- Provincial Secretaries who share ultimate a portfolio.

Associate Provincial Secretaries provide an opportunity for PCMNO members to build knowledge and experience in relation to the functioning of the MNO and the role of Provincial Secretaries in order to be considered for future consideration appointment as a Provincial Secretary.

Associate Provincial Secretaries will not be eligible for additional salary or remuneration for their work in addition to the PCMNO compensation framework, but shall have their eligible expenses related to being an Associate Provincial Secretary reimbursed by the MNO.

iii. PCMNO Liaisons

The PCMNO, based on the recommendations of the MNO President, may designate a PCMNO Councillor as a PCMNO Liaison for a specific MNO Council or Working Group (i.e., the MNO Veterans Council, the MNO LBGTQ2 Working Group, etc.). In addition, the PCMNO Executive Senator shall act as the PCMNO Liaison to the Senators.

Similar to an Associate Minister, a PCMNO Liaison position provide opportunities for PCMNO Councillors to build knowledge and experience in relation to the overall MNO’s governance functions as well as demonstrate their abilities for potential future appointment as a Provincial Secretary.

PCMNO Liaisons will not be eligible for additional salary or remuneration for their work over and above the PCMNO compensation framework, but shall have their eligible expenses related to being a PCMNO Liaison reimbursed by the MNO.

iv. Chief of Staff to Provincial Secretaries

In order to provide support the functioning of the Provincial Secretaries system, a MNO staff person shall be designated as the Chief of Staff to the Provincial Secretaries.

The Chief of Staff will work with and coordinate the functions of the MNO President and the Provincial Secretaries.

**Métis Nation of Ontario Provincial Secretaries
Background, Overview and Appointments**

2. PCMNO, Provincial Secretaries & Liaisons

a. PCMNO

President	Margaret Froh	Region 1 Councillor	Theresa Stenlund
Chair	Hank Rowlinson	Region 2 Councillor	Tim Sinclair
Vice-Chair	Sharon Cadeau	Region 3 Councillor	Jacques Picotte
Secretary-Treasurer	Jo Anne Young	Region 4 Councillor	Mitchell Case
Youth Rep	Evan Accettola	Region 5 Councillor	Suzanne Fortin
Post-Secondary Rep	Ryan Lafleur	Region 6 Councillor	Andrew Dufrane
Senator	Liliane Ethier	Region 7 Councillor	Greg Garratt
Senator	Garry Lafamboise	Region 8 Councillor	Kate Stewart-McNeil
Senator	Steven Callaghan	Region 9 Councillor	Kathleen Anderson
Executive Senator	Rene Gravelle		

b. Provincial Secretaries

Portfolio & Responsibility	Provincial Secretary	Associate
Justice	Margaret Froh	None
Métis Rights, Inter-Governmental Relations & Communications	Mitch Case & Theresa Stenlund	None
Finance & Records	Joanne Young	Kathleen Anderson
Health, Well-Being & Seniors	Hank Rowlinson	Andy Dufrane
Housing & Infrastructure	Sharon Cadeau	Greg Garrett
Environment, Emergency Preparedness & Climate Change	Jacques Picotte	Tim Sinclair

c. Liaisons

Council or Working Group	PCMNO Liaison
MNO Veterans Council	Steven Callaghan
MNO Womens' Council	Kate Stewart
MNO Youth Council	Evan Accettola
Two-Spirited/Lesbian, Gay, Transgender, Bisexual, and Queer Working Group	Kate Stewart